



A Complete How To Guide to Successfully Implementing a Quality Operational Excellence System

The Ninja Report

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This Quality Do It Yourself Kit has been written to help organisation's increase productivity, increase customer alliances and decrease costs and overall risks to businesses through effectively utilising everyday documentation and information flow.

Designed as a Quality DIY ebook, has been constructed to help organisations manage their everyday operational practices based on the implementation of internationally recognised Management System Standards and Best Practice tools needed to create Operational Excellence and Continuous Improvement Opportunities to your organisation's overall success.

This ebook will provide your organisation with the necessary information and tools needed to implement a Quality Operational Excellence System efficiently and effectively in order to support your organization in its quest for operational excellence.

The Quality How To Guide content includes:

- Creating a Foundation; Implementing a Quality Policy
- Your organisation's support system; Quality Objectives
- It's the way we do things that makes all the difference; Writing and Managing Processes and Work Instructions
- Ensuring it is right..... Everytime; Conducting Quality Checks
- Unlocking the Benefits to Non-Conformances
- Setting your organization apart; Improvement Opportunities
- A place for everything and everything in its place; Document Control and Record Management
- How far does your performance length go?-Measuring your performance (KPI's and SLA's)
- Own your organisation's skillset; Training and Competency

This guide has been designed to be a quick and easy alternative to implementing an Operational Excellence System with the same effectiveness and sustainability of implementing the traditional way.

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