



# **A Job Hunter's Primer: Get and Keep the Job You Want (Volume 5)**

*Thomas K Sheppard*

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## **A Job Hunter's Primer: Get and Keep the Job You Want (Volume 5)** Thomas K Sheppard

There are lots of job applicants out there chasing a limited number of positions. You need an edge. Being unemployed is not fun. It tears at you deep inside and makes you question your worth. Anything you can do to shorten the time you spend between jobs is going to directly improve your finances and your self-image. Many job applicants send out hundreds of résumés and don't seem to get any phone calls for interviews. Their efforts are wasting their time and leading to disappointment and discouragement. You don't have to be one of them. I and my clients have used these same techniques again and again to turn job postings into interviews. Sometimes, I have turned down a job, but I couldn't turn down a job that hadn't been offered. And, I have to tell you, it feels a whole lot better to be in control of the situation and be able to compare competing job offers and turn some down so that you can take the job you really want. But, if you cannot get the interview, you cannot get the offer. And if you cannot get them to read your résumé, you won't get an interview. This book will help you to handle craft cover letters so that you can make the best impression and get a job interview while others just getting rejection letters. AND - along the way, I have gathered up links to the top cover letter and job search resources available today and put them all in one place for you. So, don't just take my word for it. Read this book and then get a couple of other books on cover letters so that you can be positive you are getting the best advice money can buy. Amazon Related Topics Answered In This Book! Snag a Job Job Hunting and Career Guides Résumés Résumé Templates Curriculum Vitae Google Related Topics Answered In This Book! Résumé Templates Résumés Résumé Examples Curriculum Vitae Many years ago, I found myself looking for a job. A good friend took me under his tutelage and gave me some excellent coaching on how to get the job I wanted. I have used his advice ever since and it has helped me get the job I wanted, more than once. I never forgot what he taught me. Today, I do a bit of contract work. It usually has a similar entry point as if I were looking for a job (because I actually am - just not one that is lasting for years and years). Every time I am looking for a new gig, I use the same techniques that consistently get me the job I want. I noticed that lots of my clients and friends struggle to get work. I decided to share what I know with others so that they can find it easier to quickly get to the job they want instead of facing the disappointment of sending out lots of résumés and not getting interviews. This book contains the entire content of four specialized ebooks. It will teach you how to search for a job, how to use cover letters, what your résumé should look like and how to handle the interview to get the offer. All you have to do is read, do, and get the job you want.

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